

# FARNDALE PARISH COUNCIL MINUTES OF MEETING

DATE/TIME	01 Jun 2020 19:30	VENUE	VIRTUAL MEETING (under COVID-19 Rules)
Councillors Present (in Video Conference)			
Stuart Nelson (Clerk) - (SGN)	Pete Dowsland (Chair) (PD)	Jason Ferdinando (Vice-Chair) (JF)	Bernard Moss (BM)
James Thurtell (JT)	Mark Little (ML)	Phil Collier (PC)	Emma Smith (ES)

Item	Subject	Comments	Action
<b>Under the COVID regulations which prohibit public gatherings, the meeting was held by videoconference as a virtual meeting permitted under SI 2020/392.</b>			
1	Welcome	Meeting opened by PD at 19:30	
2	Apologies	Apologies received from Dave Bentley, Dennis Wilson and Sue Mumford.	
3	Main Business		
3.1	Parish Clerk	<p>PD thanked SGN for his work as both Chair and Parish Clerk.</p> <p>SGN reported that the candidates who had been approached to perform the role had all declined. A possible solution for the administration side lay in asking Rowan Humphreys to perform the task as officer.</p> <p>JT had agreed to be the Responsible Financial Officer (RFO). SGN awaiting VAT reclaim from HMRC and would then hand the accounts to JT or prior to departure.</p>	PD to ask Rowan Humphreys to perform administrative role of Parish Clerk
3.2	Bank Account Signatories	<p>SGN reported that following the last meeting, the AGAR accounts had been audited internally by Barry Sunley and externally by Littlejohn's. The accounts had been agreed in both cases. Accounts for 2019/20 now closed.</p> <p>SGN commented that with his departure, there would be insufficient</p>	

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		<p>bank account signatories. SGN proposed that new mandates be filled as soon as the COVID 19 lockdown permits.</p> <p>Signatories to be: PD, ML, JF and JT</p> <p>JT would handle the internet banking transfers.</p>	
3.3	Meeting frequency	<p>PD asked the Council if the meetings should be increased from four per annum to six per annum.</p> <p>Following discussion, the status quo of four was proposed by ML, seconded by PC and agreed by a unanimous vote.</p>	
3.4	AGM	<p>JF asked the process for holding the AGM. It was agreed that a public AGM could not be held at present. The main business of the AGM was to approve the accounts (approved in the EGM of 08 May 2020) and the approval of the officers. This was agreed to be performed in this meeting, to which the residents had been invited.</p> <p>The role of Chairman to be continued by PD was proposed by JF; seconded by ML and carried unanimously by vote.</p> <p>The role of Vice-Chairman to be continued by JF was proposed by JF; seconded by JT and carried unanimously by vote.</p>	
3.5	Low Mill Signs	<p>Various councillors and residents had reviewed the sign mounts. The existing mountings were acceptable except for the millstone mounting near Hollybush, which was deemed too susceptible to future theft.</p> <p>BM offered the stone for free from Farndale estate.</p> <p>It was agreed that quotations for building a new mount at Hollybush would be sought and the council make a decision based on the results. (Note a price had been verbally offered by Darren Sunley).</p>	<p>SGN to organize a 'Request for Quote' from three local builders.</p>

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		<p>With regard to the acceptable sign mounts, Barry Sunley was asked to go ahead and install the new signs. Barry Sunley stated that he needed resin. It was agreed that this could be purchased and reimbursed from Council funds.</p> <p>SGN offered to coordinate the relocation of the Hollybush millstone in Low Mill. Storage to be handled by the builder in the interim.</p>	<p>Barry Sunley to purchase resin and proceed with installation of two signs.</p> <p>SGN to coordinate with NYMNPA and Highways regarding the relocation of the millstone.</p>
3.6	<p>Planning Application response (Redevelopment of Mill Farm, Low Mill)</p>	<p>The Parish Council has formally responded by letter to NYMNPA. The main concern was for the lack of visibility given by the current buildings to anyone in a vehicle exiting the property. The response had been acknowledged by NYMNPA, but Council will have to await the Planning Committee decision. The NYMNPA offices are currently closed and there is as yet no schedule for the next planning meetings.</p>	<p>Parish Clerk to request the schedule of meetings.</p>
3.7	<p>Roads</p>	<p>The middle road is to be repaired between Sprunt Top and the cattle grid, BM reported. The road will be closed for approximately two weeks.</p> <p>JT reported that the road between Hollybush and Olive House is badly overgrown. The danger is that there is an exposed deep gully either side of the road hidden by the overgrown foliage.</p> <p>The bushes overhanging the road between the Triangle and Cross Top will be trimmed by PD and Julian Gospel.</p> <p>A letter should be sent to Carter Jonas regarding the trees and bushes overhanging the Farndale road on the Nawton Towers Estate side.</p>	<p>PD and Julian Gospel</p> <p>BM to propose letter.</p>
3.8	<p>Signage</p>	<p>Various councillors and residents had commented on the number of delivery vehicles driving at high speed, and the</p>	

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		danger this potentially raised for horses and cyclists. It was not certain who would have to pay for said new signs.	Parish Clerk to contact NYCC and NYMNPA.
3.9	Daffodils	In view of recent events potentially causing further damage to the considered low stock levels of wild daffodils it was commented that a study was needed into what was causing the demise of the daffodils and promote improvements. BM commented that the studies could be expensive if using professional research. ELMS was proposed as one possible solution for funding. JF proposed a 'Daffodil Task Force' sub-committee. PD seconded and Council agreed. JF to manage with PC and PD to assist.	
3.10	Low Mill Defibrillator/First Aid kit	SGN advised that two new 'guardians' had been appointed. ES for Low Mill and ML for Church Houses. ES had purchased a First Aid kit to replace the kit which was now out of date. SGN advised ES to submit the invoice for payment asap.	SGN/JT to reimburse ES against First Aid kit invoice.
3.11	Website	JF reported no problems with the website, but that it was a lot of work. JF proposed a forum page in order to let residents air their views. ML seconded, and the Council agreed unanimously.	JF to initiate Forum page. Moderators to be appointed.
3.12	Standing Orders	JF stated that he was keen to see a page on the public website which defined the roles and responsibilities of the Council and its officers. Council agreed	JF to initiate a page on the roles and responsibilities of the Council and its officers.
3.13	Notice Board (Church Houses)	JT commented that a noticeboard would be provided for the Village Hall and that half of the Notice Board would be made available to the Parish Council and residents. Discussions were ongoing between the Village Hall committee and a resident who is also a cabinet maker.	JT to progress the Noticeboards and contact relevant parties.

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3.14	Parish Plan	<p>JT reported that Community First, Yorkshire had been in contact and had advice on managing such a plan. It was agreed that JT would take the lead on the Parish Plan but would be limited in scope during lockdown.</p> <p>Specifically:</p> <ul style="list-style-type: none"> <li>• James Drape (RDC) to be contacted by JT.</li> <li>• Rowan Humphrey would be contacted in order to engage his assistance.</li> </ul> <p>The scope would need to address housing/roads/environment. JT further added that the Band Room lease would need to be addressed as part of the plan.</p>	<p>JT to progress the Parish Plan and contact relevant parties.</p>
3.15	EXTERNAL LIAISON		
	1. John Stockton Trust	SM was not present but had advised that no meetings had been held during lockdown.	
	2. Agricultural/DEFRA	PD reported that there no updates due to the COVID lockdown. He advised that there would be updates on the amendments proposed to the Agricultural Bill which could affect some residents.	
	3. Farndale Estate	PD offered to be the representative for the Council with FE. JF proposed; PC seconded and the Council agreed.	PD to act as rep for the Council with FE

4	AOB		
4.1	Litter	BM reported that there is a lot of litter near to the Blakey road. BM proposed a community litter-picking day. It would need Farndale Estate to assist/approve.	BM to take the lead in organizing a litter-picking day.
4.2	Next Meeting	COVID restrictions permitting, the next meeting will be a physical meeting to be held in the Band Room, Low Mill.	

Meeting closed at 21:10. Next meeting 14 Sept 2020, The Band Room, Low Mill. (CV-19 regulations permitting)

Minutes prepared

  
Stuart Nelson (Parish Clerk)

Approved

  
Peter Dowsland (Chair)