



FARNDALE

PARISH COUNCIL

DATE/TIME: 20/06/2022: 19:30	VENUE: Farnedale Village Hall	CLERK: (RH) Rowan Humphreys	REFERENCE: FPC/MOM/2022-06B	PAGE: 1 of 3
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Councillors Present			
Pete Dowsland (Chair) (PD)	Jason Ferdinando (Vice-Chair) (JF)	Emma Smith (ES) (RFO)	Mark Little (ML)
Phil Collier (PC)	Janet Bell (JB)	Bernard Moss (BM)	Dave Bentley (DB)
Paul Williamson (PW)			

Item	Subject	Comments	Action
1	Welcome	PD opened the meeting at 19:30	
2	Declarations of Interest and requests for dispensations on any agenda items.	RH declares interest in clerk's pay	
3	Apologies	Apologies for absence: <ul style="list-style-type: none">Dennis Wilson (DW): Prior appointment Apologies for lateness: <ul style="list-style-type: none">Janet Bell (JB): Travel No apologies received: none	Apologies accepted: JB & DW Apologies not accepted: none Absences noted: none
4	Approval of the minutes of the previous meetings	PW proposes that the minutes FPC/MOM/2022-06A (circulated) are a true and accurate record. ML seconds. Council votes unanimously in favour.	
5	Public Participation	None	
6	Exclusion of Press and Public	Council resolves that in accordance with the provisions of Schedule 12A of the Local Government Act 1972 and paragraph 10.2 of the Council's Access to Information Procedure Rules, the public and press are to be excluded during consideration of the following items.	



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7	End of Year Accounts	<p>PD provided an end of year income and expenditure account of the Council's annual finances. Report includes details about precept, charitable donations, expenses, and outstanding invoices.</p> <p>Barry Sunley conducted an internal audit and approved the accounts.</p> <p>Council approved the AGAR certificate of exception form.</p> <p>DB proposes that accounts are true and accurate record of the councils finances. ES seconds. Council votes unanimously in favour.</p>	<p>Accounts and associated paperwork to be added to the website.</p> <p>AGAR exemption form and associated paperwork to be sent to PKF Littlejohn LLP.</p> <p>Vat Reclaim to be sent in.</p>
8	Clerk's Annual Salary Appraisal	<p>JB joins the meeting at 8pm.</p> <p>JF proposes that the clerks hourly rate increased from the 13th of June to SCP-18 (LC2): £13.21. JB seconds proposal. Council vote unanimously in favour.</p> <p>ML states that clerk should ensure that only approximately 100 hours of work can be funded per annum.</p>	<p>Clerk should ensure that all hours worked are recorded with highly detailed description in the timesheet.</p> <p>Clerk to submit hours worked at the end of June.</p>
9	Invoices	<p>BM proposes that £100 is paid to the Bandroom to cover outstanding invoices. ML seconds; unanimous.</p> <p>ES proposes that the Council's use of the Village Hall for the present meeting is paid for. JB seconds; unanimous.</p> <p>BM props that the Council writes a letter to the Bandroom asking for a discounted price to bring costs in-line with the Village Hall. JF seconds. Unanimous.</p>	<p>RFO to pay Bandroom invoice of £100.</p> <p>Clerk to draft a letter to the Bandroom committee.</p> <p>Village Hall invoices of £10.00 and £9.00 to be paid.</p>
10	Next Meeting	<p>Council has set the following provision almanac:</p> <ul style="list-style-type: none">• 5th September 2022 Village Hall• 5th December 2022 Bandroom• 6th March 2023	



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Meeting closed at 20:49

Rowan Humphreys (Parish Clerk)

Peter Dowsland (Chair)

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